

TOWNSHIP OF HAY
Gladwin County, Michigan

FINANCIAL REPORT WITH
SUPPLEMENTARY INFORMATION

Year Ended March 31, 2006

AUDITING PROCEDURES REPORT

Issue under P.A. 2 of 1968, as amended. Filing is mandatory.

| | | | |
|--|---|---|--------------------------|
| Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other | | Local Government Name Township of Hay | County Gladwin |
| Audit Date March 31, 2006 | Opinion Date September 26, 2006 | Date Accountant Report Submitted to State: September 26, 2006 | |

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☒ yes ☐ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

| We have enclosed the following: | Enclosed | To Be Forwarded | Not Required |
|---|----------|-----------------|--------------|
| The letter of comments and recommendations. | X | | |
| Reports on individual federal financial assistance programs (program audits). | | | X |
| Single Audit Reports (ASLGU). | | | X |

| | | | |
|--|-------------------------|--------------------|---------------------|
| Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C. | | | |
| Street Address 512 N. Lincoln, Suite 100, P.O. Box 686 | City Bay City | State MI | Zip 48707 |
| Accountant Signature Campbell, Kusterer & Co., P.C. | | | |

TOWNSHIP OF HAY
Gladwin County, Michigan

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CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

September 26, 2006

To the Township Board
Township of Hay
Gladwin County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Hay, Gladwin County, Michigan as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Hay's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Hay, Gladwin County, Michigan as of March 31, 2006, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Campbell, Kusterer & Co., P.C.
CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants

TOWNSHIP OF HAY
Gladwin County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2006

The Management's Discussion and Analysis report of the Township of Hay covers the Township's financial performance during the year ended March 31, 2006.

FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at March 31, 2006, totaled \$660,723.01 for governmental activities. Overall total capital assets remained approximately the same.

Overall revenues were \$430,421.80 from governmental activities.

We did not incur any new debt.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

ENTITY-WIDE FINANCIAL STATEMENTS

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. This includes the General Fund, Road Fund, Solid Waste Fund, Weed Control Fund, Fire Fund and the Current Tax Collection Fund.

TOWNSHIP OF HAY
Gladwin County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2006

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund, Road Fund, Solid Waste Fund, Weed Control Fund and the Fire Fund.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Road improvements were made.

Our cash position in governmental activities remains healthy. We do not carry any debts.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for the Township's governmental services which totaled \$126,774.19.

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$0 in capital assets.

No long-term debt activity at this time.

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing is very clouded and it represents a significant portion of our income. We continue to grow in taxable values with little demand for infrastructure, except roads and fire department maintenance.

CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township Clerk or Township Treasurer at (989)426-1821, (989)426-7015, or (989)426-0554.

TOWNSHIP OF HAY
Gladwin County, Michigan

GOVERNMENT-WIDE STATEMENT OF NET ASSETS
March 31, 2006

| | <u>Governmental Activities</u> |
|---|------------------------------------|
| ASSETS: | |
| CURRENT ASSETS: | |
| Cash in bank | 619 265 93 |
| Taxes receivable | <u>45 280 45</u> |
| Total Current Assets | <u>664 546 38</u> |
| NON-CURRENT ASSETS: | |
| Capital Assets | 34 857 35 |
| Less: Accumulated Depreciation | <u>(32 057 35)</u> |
| Total Non-current Assets | <u>2 800 00</u> |
| TOTAL ASSETS | <u><u>667 346 38</u></u> |
| LIABILITIES AND NET ASSETS: | |
| LIABILITIES: | |
| CURRENT LIABILITIES: | |
| Accounts payable | <u>6 623 37</u> |
| Total Current Liabilities | <u>6 623 37</u> |
| NON-CURRENT LIABILITIES | <u>-</u> |
| Total Non-current Liabilities | <u>-</u> |
| Total Liabilities | <u>6 623 37</u> |
| NET ASSETS: | |
| Invested in Capital Assets, Net of Related Debt | 2 800 00 |
| Unrestricted | <u>657 923 01</u> |
| Total Net Assets | <u>660 723 01</u> |
| TOTAL LIABILITIES AND NET ASSETS | <u><u>667 346 38</u></u> |

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF HAY
Gladwin County, Michigan

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
Year ended March 31, 2006

| | <u>Expenses</u> | <u>Program Revenue</u> | <u>Governmental Activities Net (Expense) Revenue and Changes in Net Assets</u> |
|-------------------------------|-------------------|----------------------------|--|
| FUNCTIONS/PROGRAMS | | | |
| Governmental Activities: | | | |
| Legislative | 36 708 43 | - | (36 708 43) |
| General government | 82 441 83 | 6 545 00 | (75 896 83) |
| Public safety | 44 250 15 | 42 275 88 | (1 974 27) |
| Public works | <u>167 081 41</u> | <u>224 459 50</u> | <u>57 378 09</u> |
| Total Governmental Activities | <u>330 481 82</u> | <u>273 280 38</u> | <u>(57 201 44)</u> |
| General Revenues: | | | |
| Property taxes | | | 29 390 28 |
| State revenue sharing | | | 110 436 24 |
| Interest | | | 9 002 29 |
| Miscellaneous | | | <u>8 312 61</u> |
| Total General Revenues | | | <u>157 141 42</u> |
| Change in net assets | | | 99 939 98 |
| Net assets, beginning of year | | | <u>560 783 03</u> |
| Net Assets, End of Year | | | <u>660 723 01</u> |

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF HAY
Gladwin County, Michigan

BALANCE SHEET – GOVERNMENTAL FUNDS
March 31, 2006

| <u>Assets</u> | <u>General</u> | <u>Weed Control</u> | <u>Solid Waste</u> | <u>Fire</u> |
|------------------------------------|-------------------|---------------------|--------------------|------------------|
| Cash in bank | 242 126 69 | 161 693 86 | 181 557 38 | 9 610 36 |
| Taxes receivable | 4 403 50 | 14 865 40 | 19 675 71 | 6 335 84 |
| Due from other funds | <u>888 39</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Assets | <u>247 418 58</u> | <u>176 559 26</u> | <u>201 233 09</u> | <u>15 946 20</u> |
| <u>Liabilities and Fund Equity</u> | | | | |
| Liabilities: | | | | |
| Accounts payable | <u>287 53</u> | <u>-</u> | <u>-</u> | <u>6 335 84</u> |
| Total liabilities | <u>287 53</u> | <u>-</u> | <u>-</u> | <u>6 335 84</u> |
| Fund equity: | | | | |
| Fund balances: | | | | |
| Unreserved: | | | | |
| Undesignated | <u>247 131 05</u> | <u>176 559 26</u> | <u>201 233 09</u> | <u>9 610 36</u> |
| Total fund equity | <u>247 131 05</u> | <u>176 559 26</u> | <u>201 233 09</u> | <u>9 610 36</u> |
| Total Liabilities and Fund Equity | <u>247 418 58</u> | <u>176 559 26</u> | <u>201 233 09</u> | <u>15 946 20</u> |

The accompanying notes are an integral part of these financial statements.

| <u>Other Funds</u> | <u>Total</u> |
|--------------------|-------------------|
| 23 389 25 | 618 377 54 |
| - | 45 280 45 |
| <u>-</u> | <u>888 39</u> |
| <u>23 289 25</u> | <u>664 546 38</u> |

| | |
|----------|-----------------|
| <u>-</u> | <u>6 623 37</u> |
| <u>-</u> | <u>6 623 37</u> |

| | |
|------------------|-------------------|
| <u>23 389 25</u> | <u>657 923 01</u> |
| <u>23 389 25</u> | <u>657 923 01</u> |
| <u>23 389 25</u> | <u>664 546 38</u> |

TOWNSHIP OF HAY
Gladwin County, Michigan

RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
March 31, 2006

| | |
|---|--------------------------|
| TOTAL FUND BALANCES – GOVERNMENTAL FUNDS | 657 923 01 |
| Amounts reported for governmental activities in the statement of net assets are different because – | |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet: | |
| Capital assets at cost | 34 857 35 |
| Accumulated depreciation | <u>(32 057 35)</u> |
| TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES | <u><u>660 723 01</u></u> |

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF HAY
Gladwin County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
Year ended March 31, 2006

| | <u>General</u> | <u>Weed Control</u> | <u>Solid Waste</u> | <u>Fire</u> |
|--|-------------------|---------------------|--------------------|------------------|
| Revenues: | | | | |
| Property taxes | 29 390 28 | - | - | - |
| State revenue sharing | 110 436 24 | - | - | - |
| Charges for services | 6 545 00 | - | - | - |
| Interest | 4 724 03 | 1 952 95 | 2 325 31 | - |
| Special assessments | - | 119 179 50 | 105 280 00 | 42 275 88 |
| Miscellaneous | 8 312 61 | - | - | - |
| Total revenues | <u>159 408 16</u> | <u>121 132 45</u> | <u>107 605 31</u> | <u>42 275 88</u> |
| Expenditures: | | | | |
| Legislative: | | | | |
| Township Board | 36 708 43 | - | - | - |
| General government: | | | | |
| Supervisor | 7 999 89 | - | - | - |
| Elections | 896 70 | - | - | - |
| Assessor | 43 375 00 | - | - | - |
| Clerk | 9 576 03 | - | - | - |
| Board of Review | 936 51 | - | - | - |
| Treasurer | 16 062 19 | - | - | - |
| Building and grounds | 3 215 09 | - | - | - |
| Public safety: | | | | |
| Fire protection | - | - | - | 42 275 88 |
| Liquor control | 1 947 27 | - | - | - |
| Public works: | | | | |
| Sanitation | - | - | 102 450 33 | - |
| Weed control | - | 58 601 00 | - | - |
| Highways and streets | 6 030 08 | - | - | - |
| Total expenditures | <u>126 774 19</u> | <u>58 601 00</u> | <u>102 450 33</u> | <u>42 275 88</u> |
| Excess (deficiency) of revenues over expenditures | 32 633 97 | 62 531 45 | 5 154 98 | - |
| Fund balances, April 1 | <u>214 497 08</u> | <u>114 027 81</u> | <u>196 078 11</u> | <u>9 610 36</u> |
| Fund Balances, March 31 | <u>247 131 05</u> | <u>176 559 26</u> | <u>201 233 09</u> | <u>9 610 36</u> |

The accompanying notes are an integral part of these financial statements.

| <u>Other Funds</u> | <u>Total</u> |
|--------------------|-------------------|
| - | 29 390 28 |
| - | 110 436 24 |
| - | 6 545 00 |
| - | 9 002 29 |
| - | 266 735 38 |
| - | <u>8 312 61</u> |
| - | <u>430 421 80</u> |
| - | 36 708 43 |
| - | 7 999 89 |
| - | 896 70 |
| - | 43 375 00 |
| - | 9 576 03 |
| - | 936 51 |
| - | 16 062 19 |
| - | 3 215 09 |
| - | 42 275 88 |
| - | 1 974 27 |
| - | 102 450 33 |
| - | 58 601 00 |
| - | <u>6 030 08</u> |
| - | <u>330 101 40</u> |
| - | 100 320 40 |
| <u>23 389 25</u> | <u>557 602 61</u> |
| <u>23 389 25</u> | <u>657 923 01</u> |

TOWNSHIP OF HAY
Gladwin County, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year ended March 31, 2006

| | |
|--|------------|
| NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS | 100 320 40 |
|--|------------|

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities,
these costs are allocated over their estimated useful lives as depreciation

| | |
|----------------------|----------|
| Depreciation Expense | (380 42) |
| Capital Outlay | <u>-</u> |

| | |
|---|-------------------------|
| CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES | <u><u>99 939 98</u></u> |
|---|-------------------------|

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF HAY
Gladwin County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of Hay, Gladwin County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Hay. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

TOWNSHIP OF HAY
Gladwin County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Governmental Funds

General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

Special Revenue Funds

These funds are used to account for specific governmental revenues requiring separate accounting because of legal or regulatory provisions or administrative action.

Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2005 tax roll millage rate was .6768 mills, and the taxable value was \$43,607,425.00.

Encumbrances

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

TOWNSHIP OF HAY
Gladwin County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$200.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

| | |
|---------------------------------------|------------|
| Buildings, additions and improvements | 50 years |
| Equipment | 5-10 years |

Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

Post-employment Benefits

The Township provides no post-employment benefits to past employees.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Note 2 – Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
2. The proposed budgets include expenditures as well as the methods of financing them.
3. Public hearings are held to obtain taxpayer comments.
4. The budgets are adopted at the activity level by a majority vote of the Township Board.
5. The budgets are adopted on the modified accrual basis of accounting.
6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
7. The adopted budgets are used as a management control device during the year for all budgetary funds.

TOWNSHIP OF HAY
Gladwin County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 2 – Budgets and Budgetary Accounting (continued)

8. Budget appropriations lapse at the end of each fiscal year.
9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated two banks for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

| | <u>Carrying Amounts</u> |
|----------------|-----------------------------|
| Total Deposits | <u>619 265 93</u> |

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

| | <u>Bank Balances</u> |
|--------------------------------|--------------------------|
| Insured (FDIC) | 150 000 00 |
| Uninsured and Uncollateralized | <u>470 709 13</u> |
| Total Deposits | <u>620 709 13</u> |

The Township of Hay did not have any investments as of March 31, 2006.

TOWNSHIP OF HAY
Gladwin County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2006

Note 4 – Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

| | Balance 4/1/05 | Additions | Deletions | Balance 3/31/06 |
|---------------------------------|-------------------|-----------|-----------|--------------------|
| <u>Governmental Activities:</u> | | | | |
| Land | 2 700 00 | - | - | 2 700 00 |
| Buildings | 27 245 00 | - | - | 27 245 00 |
| Equipment | 4 912 35 | - | - | 4 912 35 |
| Total | 34 857 35 | - | - | 34 857 35 |
| Accumulated Depreciation | (31 676 93) | (380 42) | - | (32 057 35) |
| Net Capital Assets | 3 180 42 | (380 42) | - | 2 800 00 |

Note 5 – Pension Plan

The Township has a defined contribution pension plan covering substantially all full-time employees. The Township contributes an amount of each employee's annual salary to the plan. Pension expense for the fiscal year ended March 31, 2006, was \$4,511.02.

Note 6 – Deferred Compensation Plan

The Township does not have a deferred compensation plan.

Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Note 8 – Building Permits

The Township of Hay does not issue building permits. Building permits are issued by the County of Gladwin.

Note 9 – Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

| <u>Fund</u> | <u>Interfund Receivable</u> | <u>Fund</u> | <u>Interfund Payable</u> |
|-------------|---------------------------------|------------------------|------------------------------|
| General | 888 39 | Current Tax Collection | 888 39 |
| Total | 888 39 | Total | 888 39 |

TOWNSHIP OF HAY
Gladwin County, Michigan

NOTES TO FINANCIAL STATEMENTS

March 31, 2006

Note 10 – Budget Variances

During the fiscal year ended March 31, 2006, Township expenditures exceeded the budgeted amounts in the activities as follows:

| | <u>Total Budget</u> | <u>Total Expenditures</u> | <u>Excess Expenditures</u> |
|-----------------|-------------------------|-------------------------------|--------------------------------|
| Fire Fund: | | | |
| Fire protection | 35 000 00 | 42 275 88 | 7 275 88 |

TOWNSHIP OF HAY
Gladwin County, Michigan

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
Year ended March 31, 2006

| | Original Budget | Final Budget | Actual | Variance with Final Budget Over (Under) |
|--|--------------------|-------------------|-------------------|--|
| Revenues: | | | | |
| Property taxes | 28 000 00 | 28 000 00 | 29 390 28 | 1 390 28 |
| State revenue sharing | 91 018 00 | 91 018 00 | 110 436 24 | 19 418 24 |
| Charges for services | 6 910 00 | 6 910 00 | 6 545 00 | (365 00) |
| Interest | 1 500 00 | 1 500 00 | 4 724 03 | 3 224 03 |
| Miscellaneous | 17 167 00 | 17 167 00 | 8 312 61 | (8 854 39) |
| Total revenues | <u>144 595 00</u> | <u>144 595 00</u> | <u>159 408 16</u> | <u>14 813 16</u> |
| Expenditures: | | | | |
| Legislative: | | | | |
| Township Board | 49 924 00 | 49 924 00 | 36 708 43 | (13 215 57) |
| General government: | | | | |
| Supervisor | 8 082 00 | 8 082 00 | 7 999 89 | (82 11) |
| Elections | 1 750 00 | 1 750 00 | 896 70 | (853 30) |
| Assessor | 44 738 00 | 44 738 00 | 43 375 00 | (1 363 00) |
| Clerk | 10 764 00 | 10 764 00 | 9 576 03 | (1 187 97) |
| Board of Review | 1 700 00 | 1 700 00 | 936 51 | (763 49) |
| Treasurer | 18 813 00 | 18 813 00 | 16 062 19 | (2 750 81) |
| Building and grounds | 7 340 00 | 7 340 00 | 3 215 09 | (4 124 91) |
| Public safety: | | | | |
| Liquor control | 2 505 00 | 2 505 00 | 1 974 27 | (530 73) |
| Public works: | | | | |
| Highways and streets | <u>28 300 00</u> | <u>28 300 00</u> | <u>6 030 08</u> | <u>(22 269 92)</u> |
| Total expenditures | <u>173 916 00</u> | <u>173 916 00</u> | <u>126 774 19</u> | <u>(47 141 81)</u> |
| Excess (deficiency) of revenues over expenditures | (29 321 00) | (29 321 00) | 32 633 97 | 61 954 97 |
| Fund balance, April 1 | <u>225 460 94</u> | <u>225 460 94</u> | <u>214 497 08</u> | <u>(10 963 86)</u> |
| Fund Balance, March 31 | <u>196 139 94</u> | <u>196 139 94</u> | <u>247 131 05</u> | <u>50 991 11</u> |

TOWNSHIP OF HAY
Gladwin County, Michigan

BUDGETARY COMPARISON SCHEDULE – WEED CONTROL FUND
Year ended March 31, 2006

| | Original Budget | Final Budget | Actual | Variance with Final Budget Over (Under) |
|--|--------------------|-------------------|-------------------|--|
| Revenues: | | | | |
| Interest | - | - | 1 952 95 | 1 952 95 |
| Special assessments | <u>116 100 00</u> | <u>116 100 00</u> | <u>119 179 50</u> | <u>3 079 50</u> |
| Total revenues | <u>116 100 00</u> | <u>116 100 00</u> | <u>121 132 45</u> | <u>5 032 45</u> |
| Expenditures: | | | | |
| Public works: | | | | |
| Weed control | <u>116 100 00</u> | <u>116 100 00</u> | <u>58 601 00</u> | <u>(57 499 00)</u> |
| Total expenditures | <u>116 100 00</u> | <u>116 100 00</u> | <u>58 601 00</u> | <u>(57 499 00)</u> |
| Excess (deficiency) of revenues over expenditures | - | - | 62 531 45 | 62 531 45 |
| Fund balance, April 1 | <u>-</u> | <u>-</u> | <u>114 027 81</u> | <u>114 027 81</u> |
| Fund Balance, March 31 | <u>-</u> | <u>-</u> | <u>176 559 26</u> | <u>176 559 26</u> |

TOWNSHIP OF HAY
Gladwin County, Michigan

BUDGETARY COMPARISON SCHEDULE – SOLID WASTE FUND
Year ended March 31, 2006

| | Original Budget | Final Budget | Actual | Variance with Final Budget Over (Under) |
|---|--------------------|-------------------|-------------------|--|
| Revenues: | | | | |
| Interest | - | - | 2 325 31 | 2 325 31 |
| Special assessments | <u>106 000 00</u> | <u>106 000 00</u> | <u>105 280 00</u> | <u>(720 00)</u> |
| Total revenues | <u>106 000 00</u> | <u>106 000 00</u> | <u>107 605 31</u> | <u>1 605 31</u> |
| Expenditures: | | | | |
| Public works: | | | | |
| Sanitation | <u>106 000 00</u> | <u>106 000 00</u> | <u>102 450 33</u> | <u>(3 549 67)</u> |
| Total expenditures | <u>106 000 00</u> | <u>106 000 00</u> | <u>102 450 33</u> | <u>(3 549 67)</u> |
| Excess of revenues over expenditures | - | - | 5 154 98 | 5 154 98 |
| Fund balance, April 1 | <u>-</u> | <u>-</u> | <u>196 078 11</u> | <u>196 078 11</u> |
| Fund Balance, March 31 | <u>-</u> | <u>-</u> | <u>201 233 09</u> | <u>201 233 09</u> |

TOWNSHIP OF HAY
Gladwin County, Michigan

BUDGETARY COMPARISON SCHEDULE – FIRE FUND
Year ended March 31, 2006

| | <u>Original Budget</u> | <u>Final Budget</u> | <u>Actual</u> | <u>Variance with Final Budget Over (Under)</u> |
|---|----------------------------|-------------------------|------------------|--|
| Revenues: | | | | |
| Special assessments | <u>35 000 00</u> | <u>35 000 00</u> | <u>42 275 88</u> | <u>7 275 88</u> |
| Total revenues | <u>35 000 00</u> | <u>35 000 00</u> | <u>42 275 88</u> | <u>7 275 88</u> |
| Expenditures: | | | | |
| Public safety: | | | | |
| Fire protection | <u>35 000 00</u> | <u>35 000 00</u> | <u>42 275 88</u> | <u>7 275 88</u> |
| Total expenditures | <u>35 000 00</u> | <u>35 000 00</u> | <u>42 275 88</u> | <u>7 275 88</u> |
| Excess of revenues over expenditures | - | - | - | - |
| Fund balance, April 1 | <u>-</u> | <u>-</u> | <u>9 610 36</u> | <u>9 610 36</u> |
| Fund Balance, March 31 | <u>-</u> | <u>-</u> | <u>9 610 36</u> | <u>9 610 36</u> |

TOWNSHIP OF HAY
Gladwin County, Michigan

CURRENT TAX COLLECTION FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
Year ended March 31, 2006

| | <u>Balance</u> <u>4/1/05</u> | <u>Additions</u> | <u>Deductions</u> | <u>Balance</u> <u>3/31/06</u> |
|--------------------|---------------------------------|---------------------|---------------------|----------------------------------|
| <u>Assets</u> | | | | |
| Cash in Bank | <u>1 223 99</u> | <u>1 449 936 99</u> | <u>1 450 272 59</u> | <u>888 39</u> |
| <u>Liabilities</u> | | | | |
| Due to other funds | 1 223 99 | 254 677 95 | 255 013 55 | 888 39 |
| Due to other units | <u>-</u> | <u>1 195 259 04</u> | <u>1 195 259 04</u> | <u>-</u> |
| Total Liabilities | <u>1 223 99</u> | <u>1 449 936 99</u> | <u>1 450 272 59</u> | <u>888 39</u> |

CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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FAX (989) 894-5494

AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

September 26, 2006

To the Township Board
Township of Hay
Gladwin County, Michigan

We have audited the financial statements of the Township of Hay for the year ended March 31, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Township of Hay in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board
Township of Hay
Gladwin County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

SEGREGATION OF DUTIES

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2006.

SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Campbell, Kusterer & Co., P.C.
CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants